

Great Lakes Child Development Center
1415 N. Stephenson Hwy., Royal Oak, MI 48067
(248) 547-1600

POLICY AND PROCEDURE AGREEMENT

So that we may be sure you are aware and understand our Operating Policies and Procedures at the Great Lakes Child Development Center, please complete the following form and return it to the Center office.

I have received and familiarized myself with the Great Lakes Child Development Center's Parent Handbook of Policies and Procedures which includes the following:

Admission and Withdrawal
Attendance
Business Hours
Discipline
Emergencies
Fees and Tuition
Food Program and Nutrition Policy
Illness Policy
Medication
"On Your Child's First Day"

I also understand that I must sign and complete the following forms and return them to the Center office:

Child Information Card (white)
Health Appraisal Form (green)
Nutrition Policy
Fee Contract

Parent or Guardian signature

Date