

Great Lakes Child Development Center

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August 2026

Dear Pre-K Parents and Guardians:

Welcome to the 2026-2027 school year at Great Lakes Child Development Center! We have lots of fun things planned for the year. In this letter I will go over helpful information, what you and your child can expect this school year, and class guidelines. Please save this letter for reference throughout the year.

First, I have been working at GLCDC on and off, for my mom Miss Patty, for about 21 years. I am a PhD student finishing my dissertation in communication studies at Wayne State University. Miss Josie will also be working in Pre-K, Miss Josie has been with GLCDC for 14 years. She has a degree in Elementary Education and a Master's Degree in Language Arts.

Second, I create my own curriculum based on cultural diversity, inclusion, math, science, art, history, language arts, and much more. Each week has a different theme; you will see it on the Pre-K calendar. You will also see the letter and number for that week. Calendars can be found on the GLCDC website. Your children will also be learning American Sign Language (ASL), I will be teaching them the alphabet, numbers, in additions to common words and phrases.

Third, each child will be assessed for their level of knowledge and abilities in the fall and again in the spring. The assessment covers Pre-K basic knowledge including fine and gross motor skills, knowledge of colors, numbers, shapes, letters, and statements on their behavior in class. We will keep a copy of the assessment and send one home once all assessments have been completed.

Fourth, your child must be fully toilet trained to be in Pre-K, this includes wiping, please work with them at home if they are not able to wipe themselves.

Fifth, we have plenty of toys in our classroom so please don't send your child to school with toys. They easily get lost or broken so it is best to keep them at home.

Sixth, each child will need a folder to go back and forth from school to home. The folders will go home every day and need to come back every day. I will be sending their work home, notes, and other information via their folder. When necessary, please send any paperwork or notes back in your child's folder.

Eighth, all of your child's items (nap stuff, water bottle, lunch box) need to be labeled with your child's first and last name.

Lastly, thank you for allowing me to work with your children and watch them grow. Looking forward to the 2026-2027 school year!

Best,

Jaclyn

In the attached documents you will find:

1. A supply list
2. The daily schedule
3. Details on Show-and-Tell

Pre-K Supply List

- 2 boxes of 24-count crayons (Crayola preferred)
- 2 packs of washable markers (Crayola preferred)
- 1 pack of colored pencils (Crayola preferred)
- 2 packs of pre sharpened #2 pencils (Ticonderoga My First preferred)
- 2 glue sticks (Elmer's preferred)
- 1 durable two-pocket folder
- 1 plastic pencil box with snapping lid
- 2 reams of white copy paper
- A full size child's backpack (large enough to fit a folder)
- 1 reusable water bottle, labeled with your child's name
- 2 full sets of spare clothes including socks and underwear in a large labeled Ziplock bag
- 1 yoga mat
- 1 blanket large enough to fully cover your child during nap
- 1 reusable nap bag
 - Yoga/duffle bags, reusable shopping bags, and tote bags seem to hold up well for storing and transferring nap items

Optional :

- 1 pack dry erase markers
- 2 packs of stickers
- 1 eraser

Daily Schedule

7:30-8:30 Breakfast

8:00-9:30 Free Play and Learning Centers

***9:00-9:15** Show-and-Tell Wednesday Only

9:30-10:00 Carpet Time (Calendar, Weather, ASL)

10:00-10:15 Morning Snack

10:15-10:45 Carpet Time (Theme, Letter, Number of the Week)

10:45-11:45 Paperwork and Projects

11:45-12:15 Lunch

12:15-1:00 Recess

1:00-2:45 Rest Time

3:00-3:15 Afternoon Snack

3:15-5:00 Free Play and Recess

5:00-5:30 Clean Up and Go Home

Show-and-Tell

Starting the first week of October, we will begin doing Show-and-Tell on Wednesday mornings at 9:00am. Please follow these directions:

- Send in an item that starts with the letter of the week (see calendar).
- The item needs to fit into a standard grocery store paper bag.
- Write three clues on the bag or on a note for us to read aloud to the class. Go over the clues with your children to help them present their item!
- Let your children know that they need to keep the item a surprise until the reveal.
- Show-and-Tell items are not to be played with during the day. Items are only used during Show-and-Tell and will be placed in the hallway after.
- Due to limited time during the day, we will only be doing Show-and-Tell at 9:00am. If your child is not going to be in class by 9:00am they will not be able to present their item.